

## **Terms of Reference for Neighbourhood Plan committee**

### **Objective.**

To document the views of parish residents as they relate to the following subject areas;

- Infrastructure development and maintenance
- Preservation and enhancement of Biodiversity
- Housing development
- Provision and maintenance of amenities

### **Approach.**

Determine appropriate deliverable(s) – eg, Neighbourhood plan and/or priority statement and/or parish action plan and/or Village design statement etc.

By subject area, identify resources required to deliver – eg; Budget, People, Other?

Document the outline principles, policies, constraints etc relevant to the subject areas .

Consult with parish residents

Document results of consultation, summarise findings, determine 'vision' statement and produce document.

Gain document approval from the community

### **Scope.**

The committee will consider matters as they relate to Barcombe parish council boundary.

Policies, principles and constraints for each subject area, in addition to matters implicit in the subject itself, will consider impacts on views, green space, flood risk, built heritage, visitors, local employment and sustainability.

### **Constraints.**

The Terms of Reference to be approved by the parish council

Any spend must be agreed by the parish council before commitments are made.

All documentation should conform to an agreed standard (fonts etc), written in plain English and supported with appropriate images where possible.

Document should conform to 'authorising' body standards as appropriate.

**Committee members.**

Julia Black – Chair

Andy Holman – Secretary

**Subject Matter Experts:**

Alex MacGillivray

Anne Livesey

Isabelle Linington

Terry Pack

**Status.**

The Neighbourhood Plan committee is a sub- committee of Barcombe parish council.

**Meetings.**

To be held in the pavilion on the 4<sup>th</sup> Wednesday of every month.